

**ADVERTISEMENT FOR THE POST OF CENTRE COORDINATOR,
CHILD RIGHTS CENTRE CHANAKYA NATIONAL LAW UNIVERSITY
PATNA-800001**

CRC-CNLU Patna seeks to engage following personnel on contract basis.

S.No	Designation	Remuneration (per month)	Essential Qualifications and Experience	No. of Personnel
1	Centre Coordinator	55,000/-	Masters in Law/ Ph.D (Research Scholar Interdisciplinary in Law & Social Science) Experience: - Minimum 3 year of post qualification experience in child rights advocacy, social/ development sector preferable, with experience in work with partners including NGOs, social enterprise etc. Or in an academic institute in capacity of a faculty	1

Details including Terms of Reference are available on the Chanakya National Law University's Patna website www.cnlulaw.ac.in Remuneration indicated is, all inclusive & consolidated and no additional benefits like pension, accommodation, CGHS benefits etc are payable. Eligible candidates may send their application by 30th Nov,2020.

**REGISTRAR
CNLU, Patna**

Chanakya National Law University Patna invites application for the position of Centre Coordinator of the Child Rights Centre, CNLU Patna (CRC). The Centre is currently receiving institutional support from UNICEF. Attached is the Term of Reference outlining qualification and experience required for the position. The last date for submission of application is **30.11.2020** up to **11.59 PM**.

Kindly fill up the **form** and forward the same along with your **latest CV and one Writing sample on the issues related to children** to registrar@cnlu.ac.in and cc to childrights@cnlu.ac.in

Please note that only those candidates found eligible for the position shall be intimated of their selection for further stages of recruitment. The candidates selected for interview on the date of interview shall have to make a presentation for 10 minutes maximum on the topic related to child rights in front of the panel. (PowerPoint presentation is optional)

TERMS OF REFERENCE

Objectives to be fulfilled:

- To engage with Child Rights from multidisciplinary perspective and to contribute to the development of a comprehensive legal framework for children through a Child Code.
- To strengthen law, policy and governance of child rights.
- To enhance experiential learning by conducting extensive field work and research for evidence-based advocacy.
- To evolve and support effective delivery and response systems for children, their families and communities.
- To lobby with state and civil society to enable realizations of child rights recognized by the State.
- To improve access to justice for children in areas of juvenile justice, child labour, gender justice, education and trafficking.
- To engage in academic collaboration, outreach programs including research and other appropriate interventions on child rights law in the state of Bihar.
- To organize conferences, seminars, workshops, symposiums etc on the issues relating to child rights.

Qualification

Candidate should preferably hold a Masters degree in Law(LLM) /Ph.D (Research Scholar Interdisciplinary in Law & Social Science)

- **3 years of experience either in**
 - child rights advocacy, or
 - in non-governmental organization, or development organization or
 - in academic institute in capacity of a faculty
- Well-versed with all issues related to child rights and protection of children
- Excellent communication and interpersonal skills
- Ability to work independently with minimum support
- Adapt in supervising documentation, maintenance of accounts and running office
- Ability to liaison and network with various stakeholders in the child rights field to fulfill the objectives of the center
- Ability to perform tasks timely with high level of accuracy
- Excellent command over written and spoken English
- Excellent in documentation and in drafting proposals, reports etc.
- Proficient in use of computer including microsoft word, ppts, excel sheet etc
- Presence of mind and problem-solving skills
- Commitment to continuous learning and professional development.
- Team player and excellent inter personal skills

Nature of employment and Remuneration

- Contractual in nature
- The Centre Coordinator is required to work on full-time basis
- Rs. 55,000/- per month consolidated.

Activities to be undertaken

- To initiate, develop and carry out networking with various stakeholders in child rights for enabling strong foundations of CRC
- To arrange internship programmes for CRC- CNLU student members
- To supervise the record maintenance, documentation and accounts of the Centre
- To facilitate and cooperate in organizing training programmes for stakeholders
- To facilitate the organization of conferences, seminars, workshops, symposiums etc on the issues relating to child rights.
- To facilitate and coordinate outreach programmes in child rights.
- To facilitate and contribute in reviewing existing laws, rules and policies relating to child rights in Bihar
- To facilitate and contribute in carrying research work, its documentation and proper dissemination through various channels
- To facilitate the publication of bimonthly newsletters, quarterly journals, case digests and information education and communication (IEC) materials
- To facilitate and contribute in child rights advocacy campaigns and programmes to be organized by the center
- To develop and deliver PPT of the work undertaken by the Centre
- To look into the day-to-day administration of CRC
- To draft research proposals and liaison with funding agencies

CHILD RIGHTS CENTRE CHANAKYA NATIONAL LAW UNIVERSITY

[Accredited with "A" Grade by NAAC]

Nyaya Nagar, Mithapur Patna- 800001

Application for the post of Centre Coordinator

*application only to be typed

1. Name:
2. Father/Mother's Name:
3. Gender:
4. Date of Birth (dd/mm/yyyy):
5. Nationality:
6. Current Postal Address with Post office code

PASTE
PHOTOGRAPH
(SOFT COPY)

Email ID:

Contact No.(Tel):

Mobile:

7. Permanent address:
8. Educational Qualification (Bachelor degree and above)
(Please attach separate sheet if required)

S.No	Course/ Degree	Subject (Specialization)	Name Of University	Year of Passing	Division

9. Work Experience (starting from current to oldest)
(Please attach separate sheet if required)

Total experience in years

S.No.	Name of Organization/ Institute	Period From /To	Nature of work (brief description of duties)	Enclosure of self-attested copies (yes/no)

10. Knowledge /Skills

- Have you ever worked in the social/development sector with partners on ground? If yes, please provide details of nature of work undertaken (max 50 words)
- Computer Skills:
- Languages known:
- Other skills as prescribed:

11. Reference: Please provide name and contact details of 2 referees

Sr.No.	Full Name of Referee	Name of Organization	Contact details (email id and phone no.)

12. Please state briefly the reasons why you think you are an outstanding candidate for this job (Maximum 350 words)