



**RAKSHA SHAKTI UNIVERSITY**  
(Pioneering Security and Police University of India)  
Public University Established by the Government of Gujarat and  
Recognized by UGC  
Lavad, Ta- Dahegam, Dist.-Gandhinagar, Gujarat, India  
website: www.rsu.ac.in



**Walk in Interview: 05/2020**

Walk in interview for teaching & non-teaching staff on purely contractual basis are being scheduled at Raksha Shakti University, Lavad, Ta- Dahegam, Gandhinagar as following:

Sr. No.	Name of the Post	Nature of Position	Monthly Fixed Salary/level as per 7 pay	Last date of submission of application or Date of Interview
01	Professor/Associate Professor(Criminal law/Security law/Constitutional law)	Contractual	Professor- Academic Level 14 /Associate Professor- Academic Level 13A as per 7th CPC	Last date of submission of Online Application is 31/08/2020
02	Professor/Associate Professor(Criminology/ Crime Science)	Contractual	Professor- Academic Level 14 /Associate Professor- Academic Level 13A as per 7th CPC	Last date of submission of online application 31/08/2020
03	Assistant Professor (Police Administration, Physical Education & Sports, Criminology/Crime Science, Law, Information Technology & Cyber Security, Forensic Science)	Contractual	Rs. 40000/-	As per Annexure-I
04	Assistant Professor (Research)	Contractual	Rs. 40000/-	
05	Research Associate	Contractual	Rs. 25000/-	
06	Administrative Officer	Contractual	Rs. 22000/-	
07	IT Support Executive	Contractual	Rs. 15000/-	
08	Athletic Coach	Contractual	Rs. 20000/-	
09	Plumber cum Tube Well Operator/ Softener Operator/ Ro Operator	Contractual	Rs. 15000/-	

I/c Registrar

## Eligibility Criteria for the Contractual Post

(Sr. No. 01-02)

Professor/Associate Professor

### Professor

- An eminent scholar with Ph.D. qualification(s) in the concerned/allied/relevant discipline and published work of high quality actively engaged in research with evidence of published work with a minimum of 10 publications as books and/or research/policy papers.
- A minimum of ten years of teaching experience in university/college, and/or experience in research at the University/National level institutions/industries, including experience of guiding candidates for research at doctoral level.
- Contribution to educational innovation, design of new curricula and courses, and technology-mediated teaching learning process.
- A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS).

**OR**

- An outstanding professional, with an exceptional accomplishment established reputation in the relevant field, who has made significant contributions to the

### Associate Professor

- Good academic record with a Ph.D. Degree in the concerned field.
- A Master's Degree with at least 55% marks or an equivalent grade in a point scale of the UGC in the LL.M. Degree from any recognized University or an equivalent degree from any foreign University.
- A minimum of eight years of experience of teaching and/or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry excluding the period of Ph.D. Degree research with evidence of quality published work and a minimum of 5 publications as books and/or research/policy papers.
- Contribution to educational innovation, design of new curricula and courses, and technology mediated teaching learning process with evidence of having guided doctoral candidates and research students.
- A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS).

### Desirable Qualification Professor & Associate Professor:

1. Teaching, Research and / or professional experience from reputed organization
2. Papers presented / published at Conferences and / or in refereed journals
3. Proficiency in English and working knowledge of Gujarati and Hindi.
4. Ability to meet the timelines
5. Excellent research skills
6. Ability to prepare reports/papers on various assignments.
7. Experience of research in relevant area
8. Experienced retired academicians are encouraged to apply. The fixed monthly remuneration may be determined by University on the basis of academic and research experience and on the basis of interview.
9. Serving academicians in any State/ Central/Deemed government University with excellent credentials may apply on deputation/lien/loan basic.

**(Sr. No. 03)**

**Assistant Professor**

(Police Administration, Physical Education & Sports, Criminology/Crime Science, Law, Information Technology & Cyber Security, Forensic Science)

### **Educational Qualification & Experience**

- Master 's degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in a concerned/relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign university.
- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC, like SLET/SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET:
- Provided, the candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye-laws/Regulations of the Institution awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions subject to the fulfilment of the following conditions: -
  - a) Awarded Ph.D. Degree in a regular mode;
  - b) Evaluated Ph.D. thesis by at least two external examiners;
  - c) Conducted open Ph.D. viva voce of the candidate;
  - d) Published two research papers from his/her Ph.D. work, out of which at least one is in a refereed journal by the Candidate;
  - e) The candidate has presented at least two papers based on his/her Ph. D work in conferences/seminars sponsored/ funded/supported by the UGC / ICSSR/ CSIR or any similar agency.

The fulfilment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

**Note:** NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

### **Desirable Qualification:**

1. Teaching, Research and / or professional experience from reputed organization
2. Papers presented / published at Conferences and / or in refereed journals
3. Proficiency in English and working knowledge of Gujarati and Hindi.
4. Ability to meet the timelines
5. Excellent research skills
6. Ability to prepare reports/papers on various assignments.
7. Experience of research in relevant area

Candidates having Master's degree in global studies/ international relations/foreign policy/international law are invited for walk in interview for the position of Assistant Professor (Research) purely on contract and assignment basis.

**Essential Qualification:**

- Master's degree in global studies/ international relations/foreign policy/international law
- A Good academic/research record
- Fluency in English language

**Highly Desirable**

- Ability to meet the timelines
- Excellent research skills
- Ability to prepare reports/papers on various assignments.
- Experience of research in relevant area

**Potential benefits to incumbent:**

- Opportunity to learn and gain insights into several high level policy- oriented research matters
- Research opportunity in pursuing goals and objects of national security in the long run
- Allowances for attending meetings/conferences/seminars
- Perform any other duties as assigned by the University/School Authorities.

**Essential qualifications**

A candidate having with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in law / Criminology subject from recognized University, or an equivalent degree from an accredited foreign university.

**Other Desirable Qualification**

- Teaching, Research and / or professional experience from reputed organization
- Papers presented / published at Conferences and / or in refereed journals
- Proficiency in English and working knowledge of Gujarati and Hindi
- National Eligibility Test (NET) in accordance with UGC Regulations or the CSIR, or a similar test accredited by the UGC, like SLET/SET.

**Educational Qualification & Experience**

- A candidate having Bachelor's degree from recognized University.
- Minimum three years' experience in relevant field or administration preferably in academic-research institute setup/ Government/Semi Government/ Public or Private Enterprise/Firms;
- Professional competence includes knowledge of functioning of academic/research institution
- Knowledge of academic and administrative regulations and rule
- Ability to work with government and academic departments and offices;

**Other desirable Qualification:**

- A candidate having Master's degree from recognized University.
- Knowledge of academic or administrative or Procurement or Examination or Human Resource (recruitment, promotion) regulations and rules
- Ability to work with government and academic departments and offices
- Fluency in English is essential
- Excellent verbal and written communication skills.
- Excellent interpersonal and conflict resolution skills.
- Excellent organizational skills and attention to detail
- Proven record of integrity, honesty, maintenance of confidentiality and devotion to services; ability and commitment for long working hours and week-ends / holidays and professional commitment to meet deadlines under stressful conditions essential

**Key Responsibility:**

- Maintain various information databases for the purposes of use by senior management
- Maintains financial accounts of the Section.
- Prepare regular reports on expenses and school budgets
- Maintains a variety of paper and electronic records for the Faculty, visiting faculty and archiving as necessary and ensuring security of the records.
- Provides a variety of administrative support functions
- May supervise and train subordinate staff.
- May act as advisor on administrative matters to school dean & officers.
- Assisting in planning and monitoring of developmental of the school/University
- Plan, organizes and monitors inter-departmental administrative programs and activities.
- Performs other duties as assigned.
- Ensure timely correspondence with statutory bodies and contributes to the meeting of the needs of the bodies requirements, in consultation with the Office of the Director-General and Registrar
- Maintain various information databases for the purposes of use by senior management
- To perform any other responsibility assigned by the university.

**Educational Qualification & Experience**

- A candidate having Bachelor's degree in Computer/IT/TC from recognized University.
- Minimum two (02) years of experience in Computer Hardware & Software maintenance, operations and support work;

**Other desirable Qualification:**

- A candidate having Master's degree from recognized University.
- Candidates having excellent verbal and written English communication
- Sound knowledge of Audio Visuals/PA system equipment operations, operation of CCTV system and support;

**Key Responsibilities:**

Under the guidance of ICT Support Executive and overall supervision of the Registrar/Director, the incumbent shall perform the following duties; -

- Maintenance and Support for ICT Equipment, Computer Hardware, Multimedia, Projector, and Sound/AV System in the university campus;
- CCTV cameras status monitoring and support work;
- Knowledge of troubleshoot, documented and resolved all technical issues and IT hardware related issues.
- ICT support during various Event/Seminar/Workshop at Auditorium/ Event Hall in the university;
- Computer/Internet user registration process;
- Support for Video Conferencing, Scanning & Printing services;
- ICT support to visiting/guest users;
- Receiving any complain related to PC/Internet / Network related issue in the Offices/Class Room/Hostel and do trouble shooting and complain solving work;
- Assisting students and faculty for laptop system settings and operating system and application software, word-processing, scanning, and printing;
- Provide help in the Administrative assistance work of ICT Section;
- Perform any other duties including administrative, coordination, etc.as required to achieve the aims and objectives of the university.
- To perform any other responsibility assigned by the university.

**Educational Qualification & Experience**

- Degree in Physical Education from recognized University/Institute and specialization in respective discipline **OR** P.G Diploma/ Diploma in Sports coaching in Athletics from recognized University/Institute
- Minimum one years' experience in Central/State Government/Semi Government Organizations or Central / State Universities or any higher education institution recognized by/affiliated with such university.
- Must have represented University/State/All India Inter University competition/National level competition.

**Other desirable Qualification:**

- Must have experience in organizing games & sports, cultural meets in the College and University level is essential
- Working knowledge of Computers
- Able to communicate/connect well with students/staff & faculty members.
- Ability to motivate & encourage students, staff & faculty members to actively take part in sports programs.
- Able to plan sports activities/programs independently.

**Key Responsibility**

- Performance management: evaluating performance and providing suitable feedback, balancing criticism with positivity and motivation; Assessing strengths and weaknesses in a participant's performance and identifying areas for further development.
- Adapting to the needs and interests of group or individual/s (Beginners, Advanced & Recreational players)
- Encouraging participants to gain and develop skills, knowledge and techniques.
- Ensuring that participants train and perform to a high standard of health and safety at all times; Inspiring confidence and self-belief;
- Organize tournaments/activities for entire community from time to time.
- Should have the ability to independently plan and coordinate all logistics/budget well in advance for any event related to sports game.
- Should plan activities well in advance for the upcoming semester and the execution of planned activities in coordination with entire department team.



**Educational Qualification & Experience**

- Diploma in Mechanical Engineering from recognized University **or** NTC (National Trade Certificate) /NAC (National Apprentices Certificate) in the trade of Utility Operator **or** ITI passed with Apprentice in the trade of Utility Operator
- Minimum two (02) years 'experience in the relevant field with Installs, maintains, repairs Reverse Osmosis (R.O.) /Tube well/ softener plant and fixtures associated with heating, cooling, water distribution, and sanitation systems in residential, offices, and entire University Campus.

**Key responsibility:**

- Positive approach and attitude toward work.
- To perform any other responsibility assigned by the management.
- Candidate must have to stay at Raksha Shakti University Lavad Campus.

## General Instructions

1. The prescribed qualifications and/or experience shall be the minimum, and the mere fact that a candidate possesses the same shall not entitle him/her for interview. The Raksha Shakti University shall have the right to restrict the number of candidates to be interviewed to a reasonable level based on better or higher qualifications and experience than the minimum prescribed.
2. The contractual appointment shall end on the stipulated date of expiry of contract in appointment letter. Selected candidates shall have no right to renewal, extension or conversion into permanent employment.
3. The University retains the discretion not to make any appointment to this vacancy, to make an appointment at a revised remuneration, or to make an appointment with a modified job description and to fix revised qualification, experience, remuneration and requirements.
4. Canvassing or influencing in any form on behalf of any candidate will disqualify such candidate. Raksha Shakti University reserves the right to take appropriate action against such candidate.
5. All the candidates are expected to download from RSU website, duly fill and bring along with them the "Brief Profile Form" for the interview. The Form should be neatly and legibly filled or typed preferably in at least 12 font size.
6. Read carefully qualification & experience for the requirements of the relevant discipline and apply only if you have requisite qualifications and experience.
7. The Raksha Shakti University shall have the right to:
  - a. relax any of the qualifications/experience at its discretion;
  - b. draw/ reserve panel(s) against the possible vacancies in the near future;
8. Experience and qualification will be reckoned as on the date of interview.
9. No TA / DA shall be paid to the candidates for attending the interview.
10. In case of any inadvertent mistake in the process of selection, which may come to notice at any stage even after the issue of appointment letter, the Raksha Shakti University reserves the right to modify / withdraw / cancel any communication or offer, made to the candidates at any stage.
11. In case of any dispute / ambiguity that may occur in the process of selection, the decision of the Raksha Shakti University shall be final and binding.
12. No correspondence will be entertained from candidates regarding postal delays, conduct and result of interview and reasons for not being called for interview.
13. Candidate has to stay at Raksha Shakti University Lavad Campus, if required.
14. The appointment shall be governed by the rules, regulations and/or decision of the Raksha Shakti University.
15. Professor & Associate Professor position is purely contractual basis for the initially period of one year. On the basis of need, availability of funds and performance may be renewed for the maximum periods of three years. Last date of submission of application is 31/08/2020. Candidate is download the form from the website, filled it and submit with necessary documents and send to the ***registrar@rsu.ac.in*** on or before 31/08/2020 at 1700 hrs.

16. This appointment is for 364 days and purely contractual in nature for sr. no. 3-9 position.
17. Reporting time for walk in Interview is mentioned in the aforementioned table. No candidate shall be considered after given reporting time.
18. The candidates are required to bring three copies of their resume with photograph, affixed on all copies, original and one set of photocopy of their Academic certificates, Experience certificate and other documents.
19. Qualified female, reserved category, minority candidates are strongly encouraged.
20. COVID-19 Guidelines to be followed during the walk-in-interview as per Annexure-II. Candidate has to submit the Corona self-declaration form to security before entering in to the premises of the University as per Annexure-III.
21. Candidate has to download the brief profile of the candidate for teaching or non-teaching staff for walk-in-interview from the RSU website. Filled the form for the same and produce at the time of document verification with all necessary document with true copy.
22. **Address: Raksha Shakti University, Lavad, Dahegam, Gandhinagar-382305, Gujarat, India. E-mail: *registrar@rsu.ac.in***

**Annexure-I**  
**Schedule of Walk-In-Interview**  
**Raksha Shakti University**

**At & Post: Lavad, Tal: Dahegam, Dist.: Gandhinagar – 382305**

<b>Sr. No.</b>	<b>Name of the Post</b>	<b>Date of Interview</b>	<b>Reporting Time</b>	<b>Interview Time</b>
<b>01</b>	Assistant Professor (Police Administration)	24/08/2020	1030 hrs	1115 hrs
<b>02</b>	Assistant Professor (Physical Education & Sports)	24/08/2020	1030 hrs	1115 hrs
<b>03</b>	Assistant Professor (Criminology)	24/08/2020	1300 hrs	1330 hrs
<b>04</b>	Assistant Professor (Law)	24/08/2020	1300 hrs	1330 hrs
<b>05</b>	Assistant Professor (Information Technology & Cyber security)	25/08/2020	1030 hrs	1115 hrs
<b>06</b>	Assistant Professor (Forensic Science)	25/08/2020	1030 hrs	1115 hrs
<b>07</b>	Assistant Professor (Research)	25/08/2020	1300 hrs	1330 hrs
<b>08</b>	Research Associate	25/08/2020	1300 hrs	1330 hrs
<b>09</b>	Administrative Officer	26/08/2020	1030 hrs	1115 hrs
<b>10</b>	IT Support Executive	26/08/2020	1030 hrs	1115 hrs
<b>11</b>	Athletic Coach	26/08/2020	1300 hrs	1330 hrs
<b>12</b>	Plumber cum Tube Well Operator/ Softener Operator/ Ro Operator	26/08/2020	1300 hrs	1330 hrs

**COVID-19 Guidelines to be followed during the walk-in-interview.**

1. Candidate will not be allowed for **walk-in-interview**, if he/she has any COVID like symptoms. He/ she has to submit the attached declaration from before entering in the premises.
2. Candidates having transportation problem or he/she is from containment zone and need not to come for **walk-in-interview** till declaration of non-containment zone as per the defined by Government such candidate wants to appear in the walk-in interview then he/she has to send the notification for the proof of containment zone declared by Government and will have to inform the same to this office through e-mail on [ar.admin@rsu.ac.in](mailto:ar.admin@rsu.ac.in) on or before **21 August 2020**. University may decide to conduct the walk-in interview through online mode. Online interview will not consider after 21 August 2020.
3. Face-mask is compulsory & installed Arogya setu APP in his/her mobile throughout the process of **walk-in-interview**
4. Any Luggage will not be allowed within the premises during **walk-in-interview**. It should be keep outside the premises.
5. Accompanying person(s) will not be allowed within the premises during the entire **walk-in-interview**.
6. All the Candidates must have to follow the guidelines of GoG & GoI for social distancing & other pertaining to COVID-19 which is published from time to time by Government.

**CORONA VIRUS SELF DECLARATION FORM**

For the health and safety of our community, declaration of illness is required. Be sure that the information you'll give is accurate and complete. Please get immediate medical attention if you have any of the COVID-19 signs.

1. Name:
2. Mobile number:
3. Appear in the walk-in interview for which position:
4. Date & Time of walk-in interview:
5. Have You Travelled abroad in 2020? Yes \_\_\_\_\_ No \_\_\_\_\_.  
(If Yes, then answer question 5 and 6.)
6. Name of Area Visited:
7. Dates of Travel:
8. Have you been in contact with people being infected, suspected or diagnosed with COVID-19?  
Yes \_\_\_\_\_ No \_\_\_\_\_. If answer is Yes, then answer question 8
9. Your relationship with the people and your last contact date with them.
10. Please state whether you've experienced / are experiencing the following symptoms

Sr. No	Symptoms	Yes	No
a.	Fever		
b.	Cough		
c.	Shortness of Breath		
d.	Persistent Pain in the Chest		

I undersigned, herewith declare that all information given above are true to best of my knowledge and

I currently do not live in containment zone as per notified by Government.

Date:

Name & Signature of Candidate: